

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, December 13, 2023, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chairperson Gregory Novak
Member Robert “Jim” Dodson
Member Jon Erb
Member Wes Henderson
Member Lucia Maloney
Member Lisa Schuette
Ex-Officio Member Sondra Rosenberg

STAFF: Darren Schulz, Public Works Director
Rick Cooley, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Justin Tiarney, Public Works Operations Manager
Adam Tully, Deputy District Attorney
Kelly Norman, Senior Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Dan Kelsey, Transit Coordinator
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours. All approved minutes are posted on <https://www.carson.org/minutes>.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:30:38) – Chairperson Bagwell called the meeting to order at 4:30 p.m.

2. ROLL CALL

(4:30:42) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(4:31:02) – Chairperson Bagwell entertained public comments. Clay Mitchell introduced himself as the Board Member [Vice Chair] of the Nevada Commission for the Reconstruction of the V&T Railway; however, he clarified that he was not speaking on the Commission’s behalf. Mr. Mitchell wished to comment and provide clarification regarding a public comment made by Paula Peters as part of the last RTC meeting regarding the potential funding sources for road maintenance discussion during which it

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was suggested to use the V&T Commission's funds for it. He also provided his comments, incorporated into the record as late material, in writing.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – OCTOBER 11, 2023

(4:34:01) – Chairperson Bagwell introduced the item and entertained corrections, comments, or a motion.

(4:34:09) – Member Maloney moved to approve the minutes of the CAMPO October 11, 2023 meeting as presented. The motion was seconded by Member Schuette and carried 7-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 24300222 (“CONTRACT”) FOR CDM SMITH INC. (“CDM SMITH”) TO COMPLETE THE ZERO-EMISSION TRANSITION PLAN (“PLAN”) FOR A TOTAL NOT TO EXCEED AMOUNT OF \$191,923.44.

(4:34:23) – Chairperson Bagwell introduced the item. Member Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich provided background and reviewed the Staff Report which is incorporated into the record. He also clarified that the \$225,000 funding for the plan was received from NV Energy as a grant with no local match or cost to the City. In the form of public comment, Deni French recommended exploring cement as an option instead of using asphalt. There were no other comments; therefore, Chairperson Bagwell entertained a motion.

(4:38:26) – Member Dodson moved to approve the Contract, as presented. The motion was seconded by Member Schuette and carried 7-0-0.

5-B FOR DISCUSSION ONLY – DISCUSSION AND PRESENTATION REGARDING THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) ANNUAL FEDERAL OBLIGATION REPORT (“REPORT”), WHICH LISTS PROJECTS TO WHICH FEDERAL TRANSPORTATION FUNDS WERE OBLIGATED DURING FEDERAL FISCAL YEAR (“FFY”) 2023.

(4:38:48) – Chairperson Bagwell introduced the item. Ms. Norman reviewed the Annual Federal Obligation Report, incorporated into the record, that identified projects listed in CAMPO's Transportation Improvement Program (TIP) for which federal funds were received from the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA) were obligated during Federal Fiscal Year (FFY) 2023. There were no member or public comments. This item was not agendized for action.

5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING CERTIFICATION OF THE PUBLIC TRANSPORTATION AGENCY SAFETY

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PLAN (“PTASP”) AND FEDERAL FISCAL YEAR (“FFY”) 2024 SAFETY PERFORMANCE TARGETS FOR THE JUMP AROUND CARSON (“JAC”) TRANSIT SYSTEM.

(4:39:58) – Chairperson Bagwell introduced the item. Transit Coordinator Dan Kelsey presented the Staff Report and Public Transit Agency Safety Plan, both of which are incorporated into the record. Mr. Kelsey highlighted the changes that were made from the 2023 to the 2024 plan (also incorporated into the record). Mr. Martinovich noted a date correction on page 4 of the document, stating that the “Date Issued” for Version No. 3 should be December 14, 2023, not December 14, 2022. He also clarified for Member Maloney that the safety events (two for fixed routes and zero for paratransit) indicated in the Plan were the correct ones. Chair Bagwell entertained public comments. Mr. French stated that the “seatbelt situation was cumbersome” in the buses and praised the drivers for being safe. He also recommended sanitizing the seats. Chair Bagwell entertained a motion.

(4:46:12) – Member Maloney moved to approve certification of the Public Transit Agency Safety Plan, including the Federal Fiscal Year 2024 Safety Performance Targets for the JAC Transit System from page 5 of the PTASP [Public Transportation Agency Safety Plan], as amended and discussed on the record. The motion was seconded by Member Schuette and carried 7-0-0.

(4:47:09) – Chairperson Bagwell turned the gavel over to Vice Chair Novak as she temporarily stepped out.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

(4:47:20) – Mr. Martinovich noted that Staff had received a question from the Board regarding travel patterns and invited Ms. Norman to review the late material presentation (incorporated into the record) titled *Understanding CAMPO Commute Patterns Inflow & Outflow*. He also informed the Board that the Federal Highway Administration’s new final rule related to target setting for reducing greenhouse gas emissions within the State and Metropolitan Planning Organizations (MPOs) required them to set targets during the course of the next year, which he noted would be completed by October 1, 2024, for this MPO region. Mr. Martinovich also reported on the meeting with the Federal Highway Administration’s new administrators and noted they would reengage with the new Staff and coordinate with them. He noted that the consultant working on the City’s Master Plan had met with them to ensure consistency between the City’s Transportation and Master Plans. Mr. Martinovich thanked Vice Chair Novak and Commissioner Henderson for attending a meeting to identify and prioritize corridors and intersections for safety improvements. He also announced that over 450 individual surveys had been received regarding the US 50 Corridor Study which he believed would identify the next steps. Member Schuette commented that the Study would improve safety and process, citing questions she had received during her “Coffee With Lisa” meeting with members of the community.

6-B OTHER COMMENTS AND REPORTS

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(4:58:45) – Member Henderson was “excited about the Highway 50 Study as well,” calling it an important issue for Lyon County. He cited a meeting with the Nevada Department of Transportation (NDOT) and thanked them for hearing their concerns. Ex-Officio Member Rosenberg announced leadership changes within NDOT effective January 2024, including her appointment as Deputy Director of Administration, adding that Mario Gomez would be spearheading Maintenance and Operations, located primarily in Southern Nevada. She also noted that due to the escalation of costs, programs would be assessed to review available funds and cash flow. Ex-Officio Rosenberg highlighted an upcoming trip to Washington D.C. to discuss transportation policy issues with Nevada’s congressional delegation, adding that she would have discussions with Mr. Martinovich before the trip. Ms. Maloney stated that her partial term would expire at the end of the year, and although she would reapply, should she not be appointed, wished to thank the Board and Staff for the opportunity.

7. PUBLIC COMMENT

(5:04:15) – Vice Chair Novak entertained final public comments. Mr. French noted that he had not received much information from the State regarding the Carson Wandering Skipper and questioned whether its habitat would be impacted by any of the construction between the Department of Motor Vehicles and Lowe’s store. He also requested surveys that are “understandable by the public.”

8. FOR POSSIBLE ACTION: TO ADJOURN

(5:06:42) – Vice Chair Novak adjourned the meeting at 5:06 p.m.

The Minutes of the December 13, 2023, Carson Area Metropolitan Planning Organization meeting are so approved on this 10th day of January 2024.